



Minutes for the  
Madison County Commissioners Court  
Tuesday, September 10, 2024

THE STATE OF TEXAS  
COUNTY OF MADISON

IN COMMISSIONERS COURT  
OF MADISON COUNTY, TEXAS

The Madison County Commissioners Court met in Regular Session the 10<sup>th</sup> day of September 2024, 9:30 a.m., at the Madison County Courthouse Annex, County Courtroom, 103 W. Trinity Street, Suite 106, Madisonville, Texas with the following members:

Clark Osborne	County Judge	Present
Steve Parrish	Commissioner, Precinct 1	Absent
Carl Wiseman	Commissioner, Precinct 2	Present
Carl Cannon	Commissioner, Precinct 3	Present
David Pohorelsky	Commissioner, Precinct 4	Present

1. Invocation and Pledges of Allegiance
  - Invocation – Pastor Collins
  - Pledge of allegiance to the United States and Texas flags – Judge Osborne
2. Public Hearing – Call Meeting to Order
  - Meeting was called to order at 9:32 A.M.
    - a) Hear and consider any public comments regarding the proposed County Clerk's Records Archive Plan for FY2025 pursuant to Texas Local Government Code 118.011(f) and 118.025.
    - b) Hear and consider any public comments regarding the adoption of the Madison County FY2024 tax rate.
3. Adjourn Public Hearing

Judge Osborne adjourned Public Hearing.

Public Hearing was adjourned Tuesday, September 10, 2024, at 9:32 A.M

4. Call Regular Meeting to Order
  - Meeting was called to order at 9:33 A.M.

COUNTY CLERK – ADRIAN LAWSON

5. Review and/or correct minutes of the commissioners' court regular meeting held on August 27, 2024.

No correction needed.

COLLECTION REPORTS

6. Approve Collection Reports for County Clerk and County Criminal Court.  
Reports submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second;  
Judge Osborne called for a vote to approve Collection Reports for County Clerk and County Criminal Court, all in favor.  
**MOTION CARRIED.**
7. Approve Collection Reports for District Attorney.  
No report submitted.
8. Approve Collection Report for District Clerk.  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second;  
Judge Osborne called for a vote to approve Collection Report for District Clerk, all in favor.  
**MOTION CARRIED.**

Treasurer – Judi Delesandri

9. Approve paying County bills.  
Report submitted, see attached.  
Commissioner Pohorelsky made a motion to approve; Commissioner Cannon gave a second;  
Judge Osborne called for a vote to approve paying County bills, all in favor.  
**MOTION CARRIED.**
10. Approve bills paid since last court date – August 27, 2024.  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second;  
Judge Osborne called for a vote to approve bills paid since last court date August 27, 2024, all in favor.  
**MOTION CARRIED.**
11. Approve Treasurer's Report.  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second;  
Judge Osborne called for a vote to approve Treasurer's Report, all in favor.  
**MOTION CARRIED.**
12. Approve personnel changes.  
Report submitted, see attached.  
Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second;  
Judge Osborne called for a vote to approve personnel changes, all in favor.  
**MOTION CARRIED.**

Auditor – Susan A. Pugh

13. Auditor's Report  
No report submitted.
14. Budget Amendments and/or Line-Item Transfers  
Reports submitted, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Budget Amendments and Line-Item Transfers, all in favor.

**MOTION CARRIED.**

#### Departmental Reports

15. Historical Commission  
No report submitted.
16. Designated Representative Monthly Report – Tom McWhorter/Lynn Jeffries  
No report submitted. Tom reported they processed 7 septic permits for a total of \$1,610.00.
17. Tax Assessor/Collector Monthly Report – Karen Lane, TAC  
Report submitted, see attached.
18. Emergency Management Report – Shelly Butts  
Report submitted, see attached.
19. County Extension Agent Monthly Report-Allen Homann/Ty Jordan  
No report submitted.
20. Veterans Affairs - Erica Greene  
No report submitted. Erica spoke about Morning Muster, Veteran benefits, Hearts Veteran Muster, home repairs, donations, flag project, Coalition Brazos Valley Veterans Organization, Veterans Day parade, and Veterans Day out.
21. Elections Administrator-Bobbie Duke  
No report submitted. Bobbie spoke about early voting, registering to vote, and requesting absentee ballots.
22. Justice of the Peace – Steve Cole/Jon Stevens  
No report submitted.
23. Sheriff's Department – Bobby Adams  
Report submitted, see attached.
24. Madison County Library – Veronica Landmann  
No report submitted.
25. Constable – Charles Turner/Jim Jackson  
Report submitted, see attached.
26. District Attorney – Courtney Cain  
No report submitted.
27. Madison County CPS Report  
No report submitted. Wayne Hogard spoke about the mission statement, reinstatement of the board, thanks for support and contributions, different activities and item brought for the children, the rainbow room filled with necessities for children, CPS case workers, the boards by laws, and meeting time, date, and location.

28. County Commissioners Report

Steve Parrish, Pct. 1, absent

Carl Wiseman, Pct. 2, stated they were boom maxing, picking up brush and blading roads.

Carl Cannon, Pct. 3, stated they were also boom maxing, picking up brush and blading roads.

David Pohorelsky, Pct. 4, stated they were as well boom maxing, pick up brush, blading roads, and replacing culverts.

29. Judge's Report – Clark Osborne

Judge Osborne spoke about the budget, MOU with the City of Madisonville, BVCOG fiber line, and the electronic agenda package.

30. Public Comment

**Hear Comments in reference to the following Agenda Items Only – time limit 3 minutes, one person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium.**

- No Public Participation form was submitted to the Clerk of Court.

31. Presentations

32. Action Items

- a) Discuss and take action on Sheriff's Office request to increase salary of Holli Buck for the FY2025 budget year.

Curtis Klinge provided information to the court.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Sheriff's Office request to increase salary of Holli Buck for the FY2025 budget year and pulling funds from the Sheriff's Capital Outlay, all in favor.

**MOTION CARRIED.**

- b) Discuss and take action on Order to Adopt County Clerk's Records Archive Plan for funding the preservation and restoration for the County Clerk's records per Local Government Code 118.011(f) and 118.025.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Order to Adopt County Clerk's Records Archive Plan for funding the preservation and restoration for the County Clerk's records per Local Government Code 118.011(f) and 118.025, all in favor.

**MOTION CARRIED.**

- c) Discuss and take action on adopting the Fiscal Year 2025 Madison County Budget.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to adopt; Commissioner Wiseman gave a second;

Judge Osborne called for a vote to adopt the Fiscal Year 2025 Madison County Budget.

Judge Osborne called for a record vote.

VOTING:

Court	Aye	Nay	ABSTAIN	ABSENT
Clark Osborne, County Judge	X			
Stephen Parrish, Commissioner Pct. 1				X
Carl Wiseman, Commissioner Pct. 2	X			
Carl Cannon, Commissioner Pct. 3	X			

David Pohorelsky, Commissioner Pct. 4	X			
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**MOTION CARRIED.**

- d) Discuss and take action that the property tax rate remain at the current rate by the adoption of a tax rate of \$0.48 per \$100 of valuation, which is effectively a 7.9% increase in the tax rate.

Judge Osborne provided information to the court.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve the property tax rate remain at the current rate by the adoption of a tax rate of \$0.48 per \$100 of valuation, which is effectively a 7.9% increase in the tax rate. Judge Osborne called for a record vote.

VOTING:

Court	Aye	Nay	ABSTAIN	ABSENT
Clark Osborne, County Judge	X			
Stephen Parrish, Commissioner Pct. 1				X
Carl Wiseman, Commissioner Pct. 2	X			
Carl Cannon, Commissioner Pct. 3	X			
David Pohorelsky, Commissioner Pct. 4	X			

**MOTION CARRIED.**

- e) Discuss and take action on adopting Tax Year 2024 Maintenance and Operations Tax Rate of 0.4676 per \$100 valuation and a 2023 Debt service Tax Rate of 0.0124 per \$100 valuation for the total 2024 Tax Rate of 0.48 per \$100 valuation.

Judge Osborne provided information to the court.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve adopting Tax Year 2024 Maintenance and Operations Tax Rate of 0.4676 per \$100 valuation and a 2023 Debt service Tax Rate of 0.0124 per \$100 valuation for the total 2024 Tax Rate of 0.48 per \$100 valuation. Judge Osborne called for a record vote.

VOTING:

Court	Aye	Nay	ABSTAIN	ABSENT
Clark Osborne, County Judge	X			
Stephen Parrish, Commissioner Pct. 1				X
Carl Wiseman, Commissioner Pct. 2	X			
Carl Cannon, Commissioner Pct. 3	X			
David Pohorelsky, Commissioner Pct. 4	X			

**MOTION CARRIED.**

- f) Discuss and take action on Order Levying Property Taxes for the Year 2024.

Judge Osborne provided information to the court, see attached.

Judge Osborne made a motion to approve; Commissioner Cannon gave a second; Judge Osborne called for a vote to approve Order Levying Property Taxes for the Year 2024.

VOTING:

Court	Aye	Nay	ABSTAIN	ABSENT
Clark Osborne, County Judge	X			
Stephen Parrish, Commissioner Pct. 1				X
Carl Wiseman, Commissioner Pct. 2	X			
Carl Cannon, Commissioner Pct. 3	X			
David Pohorelsky, Commissioner Pct. 4	X			

**MOTION CARRIED.**

- g) Discuss and take action on funding \$14,426.95 to the Sheriff's Office as a portion of the purchase of Safe Testing of Narcotics (TRUNARC) and funding for same. Department of Justice Assistance Grant Program has approved funding of \$18,706.05 towards the total cost of \$33,133.00.

Ashley Kishino provided information to the court.

Commissioner Cannon made a motion to deny; Commissioner Wiseman gave a second; Judge Osborne called for a vote to deny funding \$14,426.95 to the Sheriff's Office as a portion of the purchase of Safe Testing of Narcotics (TRUNARC) and funding for same. Department of Justice Assistance Grant Program has approved funding of \$18,706.05 towards the total cost of \$33,133.00, all in favor.

**MOTION CARRIED.**

- h) Discuss and take action on applying for 406 FEMA Mitigation funding for renovations/repairs to the Madison County Courthouse sewer piping through DR-4781-TX

Judge Osborne provided information to the court.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve applying for 406 FEMA Mitigation funding for renovations/repairs to the Madison County Courthouse sewer piping through DR-4781-TX, all in favor.

**MOTION CARRIED.**

- i) Discuss and take action on applying for 406 FEMA funding for the mold remediation at the Madison Courthouse Annex through DR-4781-TX.

Judge Osborne provided information to the court.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve applying for 406 FEMA funding for the mold remediation at the Madison Courthouse Annex through DR-4781-TX, all in favor.

**MOTION CARRIED.**

- j) Discuss and take action on opening the 30-day comment period for the proposed Madison County Subdivision Regulations updates and the proposed Fee Schedule update related to Replat Publication/Notices/Mailing Costs.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve opening the 30-day comment period for the proposed Madison County Subdivision Regulations updates and the proposed Fee Schedule update related to Replat Publication/Notices/Mailing Costs, all in favor.

**MOTION CARRIED.**

- k) Discuss and take action on the New Rate Setting Worksheet for Senior Meals.

Judge Osborne provided information to the court, see attached.

Judge Osborne made a motion to postpone; Commissioner Cannon gave a second; and Judge Osborne called for a vote to postpone the New Rate Setting Worksheet for Senior Meals, all in favor.

**MOTION CARRIED.**

- l) Discuss and take action on FY2025 Contract for Senior meals for the Brazos Valley Area Agency on Aging (BVAAA).

Judge Osborne provided information to the court, see attached.

Judge Osborne made a motion to postpone; Commissioner Wiseman gave a second; and Judge Osborne called for a vote to postpone FY2025 Contract for Senior meals for the Brazos Valley Area Agency on Aging (BVAAA), all in favor.

**MOTION CARRIED.**

- m) Discuss and take action on the Madison County Chamber of Commerce's request for HOT funds for the Texas Mushroom Festival promotional bags.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to approve the Madison County Chambers of Commerce's request for HOT funds for the Texas Mushroom Festival promotional bags in the amount of \$1,500.00, all in favor.

**MOTION CARRIED.**

- n) Discuss and take action on Madison County Veterans request for HOT funds for the Madison County Veterans Day Parade.

Erica Green provided information to the court, see attached.

Judge Osborne made a motion to deny; Commissioner Cannon gave a second; and Judge Osborne called for a vote to deny Madison County Veterans request for HOT funds for the Madison County Veterans Day Parade, all in favor.

**MOTION CARRIED.**

- o) Discuss and take action on FY2025 Field Agreement for Wildlife Damage Management and Predatory Control in Madison County.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to approve FY2025 Field Agreement for Wildlife Damage Management and Predatory Control in Madison County, all in favor.

**MOTION CARRIED.**

- p) Discuss and take action on listing obsolete county property to be sold on SWICO.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to approve listing obsolete county property to be sold on SWICO, all in favor.

**MOTION CARRIED.**

- q) Discuss and take action on the Madison County Sheriff's Office using SB22 funds to purchase a 2024 Chevrolet Equinox.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to approve the Madison County Sheriff's Office using SB22 funds to purchase a 2024 Chevrolet Equinox, all in favor.

**MOTION CARRIED.**

- r) Discuss and take action on Letter of Agreement with BVCASA.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to approve Letter of Agreement with BVCASA, all in favor.

**MOTION CARRIED.**

**33. Public Comment**

**Public Comment - No discussion or action will be taken at this time by the Court. A three (3) minute limit per speaker. One person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium. Please address your comments to your commissioner.**

- No Public Participation form submitted to the Clerk of the Court.

Judge Osborne called for a break from 10:45 a.m. to 11:07 a.m.

**34. Grant Workshop**

- Discussion was held about ARPA funds, Grant Writer, DRG, Fema-406, and MIT-Mod.

**35. Adjourn**

Commissioner Wiseman made a motion to adjourn; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to adjourn, all in favor.

**MOTION CARRIED.**

Meeting was adjourned Tuesday, September 10, 2024, at 12:28 P.M.

I, Adrian Lawson, Madison County Clerk, do hereby attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 10, 2024.

Approved and signed this 26<sup>th</sup> day of September 2024.



Adrian Lawson, County Clerk  
Commissioners Court  
Madison County, Texas

